

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5  
Regular Meeting of the Board of Education  
Tuesday, June 26, 2007 – 6:30 p.m.  
Elementary School Library

Open Meeting      The meeting was held in the library of the Manteno Elementary School, and was called to order by President Stauffenberg at 6:30 p.m.

Roll Call          The following members answered to roll call:

G. Dodge      P. Mallaney      S. Martin      M. Nelson      G. Preston  
and M. Stauffenberg – six (6).

Absent: J. Toepper – one (1).

Also present: Supt. Russert, K. Meyer, P. Russert R. Schnitzler, J. Palicki, A. Furbee, T. Steele, J. DePoister and Clerk Fortin – nine (9).

Visitors: K. Tierney (Russell Publications), B. Huff, B. Fisher, C. Clodi and K. Frame – approximately 5 visitors.

Pledge of Allegiance      President Stauffenberg led everyone in the Pledge of Allegiance.

Additional Agenda Items      Moved by Nelson, seconded by Martin to add the following agenda items:

- Consent Agenda – “M” Employment
  - Meghan Carlile, Speech/Language Pathologist assistant
  - Saundra Mazur, Primary School secretary\*
  - Ann Persson, substitute custodian
  - Barbara Loewig, substitute custodian
  - Lisa Reynolds, Special Education Summer School Teacher Asst.
- New Business
  - Item R – Declare Surplus Equipment
  - Item S – Accept KelData, Inc. Take-Out Proposal
  - Item T – Approve Change Order 1-2 for Project 06019-02 Locker/Stage addition
  - Item U & V – Approve Resolution for Permanent Transfer of Funds and Approve Permanent Transfer of Funds

Ayes: Nelson, Martin, Dodge, Mallaney, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Public Hearing Moved by Nelson, seconded by Dodge to open the hearing at 6:32 p.m.  
For the Adoption to discuss the adoption of the amended 2006-2007 budget.  
Of the Amended Ayes: Nelson, Dodge, Mallaney, Martin, Preston and Stauffenberg -  
06-07 Budget six (6). Nays – none (0). Motion carried.

There were no comments from the public, board or staff.

Moved by Preston, seconded by Nelson to close the public hearing regarding the adoption of the 2006-2007 budget at 6:33 p.m. Ayes: Preston, Nelson, Dodge, Mallaney, Martin and Stauffenberg – six (6). Nays – none (0). Motion carried.

Public Hearings/ Carrie Clodi, outgoing President of the Kankakee County  
Petitions/ Administrator's Association presented each Paul Russert, High School  
Comments Principal and Dawn Russert, Supt. of Schools, a plaque for recognition of being co-winners of the Alan G. Lemon Award for their outstanding leadership and dedication to education.

Roger Schnitzler spoke to the Board regarding his recent attendance of a "Rock Convention" in Indianapolis (along with Amy VanSwol) sponsored by Vulcan Materials.

Report of Building Committee – The Committee agreed to proceed with the High  
Committees School sprinkler project for which Mr. Kemp has received donations to fund. Mr. Kemp wants to purchase a tractor for the baseball/softball fields. It was recommended that the request be taken to the Finance Committee. The fields look great. There was much discussion regarding the construction projects.

Finance Committee – Mr. Mallaney reported that the bus repair quote was discussed and it was recommended that the cost not exceed \$9,488.50. Change orders regarding the bell system, clocks, panel enunciator, phones, projector mounts, and girl's locker room floor were reviewed. The health insurance proposals will go to the Board and it is suggested that the District pay the single coverage and let the employee choose whether they would like a HMO or PPO plan. There will be no action on the tractor yet. The Food Service area is in need of a vehicle. There are capital funds available. Dralle has a 2005 van for \$15,000 to replace the 1988 vehicle currently used.

Curriculum Committee – No report.

Consent Moved by Mallaney, seconded by Nelson to approve the following items:  
Agenda

- Minutes of the Regular Board Meeting of May 22, 2007
- Minutes of the Executive Session of May 22, 2007

- Financial Reports
- Additional Accounts Payable
- Authorization to Close Fiscal Year 2007
- Approval of Prevailing Wage Rates for Kankakee County
- Employee Life Insurance Renewal
- Renew Delta Dental Insurance Plan
- Approve Primary School Student Handbook
- Approve Elementary School Student Handbook
- Approve Collateral Security Agreement
- FMLA Requests
  - Krista Carlile (effective approx. Oct. 31<sup>st</sup> – Jan. 7<sup>th</sup>)
  - Laura Bennett (effective approx. Oct. 15<sup>th</sup> – Nov. 26<sup>th</sup>)
- Resignations
  - Christina Weigt, Special Education Teacher Assistant
  - Douglas Tannenbaum, High School Biology Teacher
  - Amy Irle, Speech Language Pathologist
  - Tara Hove, Kindergarten Teacher
  - Casey Meier, Special Education Teacher Assistant
  - Derek Bailey, In-School Suspension Coordinator
  - Harold Billings, Custodian
  - Tory Shields, Summer Worker
  - Rinda Tosi, Kindergarten Teacher
  - Tim VanSwol, Freshman Boys Basketball Coach
  - Randy Fortin, Assistant Girls Basketball Coach
- Employments
  - Derek Bailey, High School Social Science Teacher
  - Harry Hessling, High School Special Education Teacher
  - Kelly Gates, 1<sup>st</sup> Grade Teacher
  - Grazyna Casey, Custodian
  - Danielle Cronk and Juliette Crews as Yearbook Sponsors (Primary School)
  - Burgandy Reid, Assistant Girls Soccer Coach
  - Jake Emerson, Head Girls Soccer Coach
  - Joe Bendoritis, Assistant Football Coach
  - Joe Bendoritis, Bill Asdell as hourly behind the wheel instructors
  - Katie Bennett, Musical Director
  - Kim Frame and Maureen LaBotz, Class of 2011 Sponsors
  - Brent Zhorne, Student Council Sponsor
  - Rocio Maldonado, Substitute Custodian and Substitute Food Service Worker
  - Substitute Custodians as follows:
    - Suzette Ashby
    - Patty Crabtree
    - Tracy Gustafson
    - Phyllis Hart

- Jane Hill
- Laura LaCoscio
- Carol Underside
- Laura Knol, Substitute Bus Aide
- Tim VanSwol, Co-Assistant Boys Basketball Coach
- Jim Giacchino, Co-Assistant Boys Basketball Coach
- Randy Fortin, Freshman Boys Basketball Coach
- Lisa Lafevre, Special Education Assistant
- Karen Parkison, Special Education Assistant
- Meghan Carlile, Speech/Language Pathologist Assistant
- Saundra Mazur, Primary School Secretary\*
- Ann Persson, Substitute Custodian
- Barbara Loewig, Substitute Custodian
- Lisa Reynolds, Special Education summer School Teacher Asst.

Ayes: Mallaney, Nelson, Dodge, Martin, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Unit Office Report Superintendent Russert reported that 126 Kindergarten packets have been distributed and 102 packets have been returned. The projected fund balances were distributed to the Board. A true picture of the ending balances will be presented to the Board at the July board meeting. An audit of the IOA 04-05 finances is in process. There is a possibility of an over claimage which will be deducted from the next payments. The 05-06 claim was accepted as submitted.

The construction report given by Bob Huff and Brandon Fisher is as follows: The contractors are adding more staff and we are not in “bad shape”.

#### High School

Section A floored completely.

Dropping in ceiling tile.

Electricians almost completely done.

Casework scheduled to come in early July.

Bus lane out front – found more top soil than projected. Recommend putting down a geotech fabric which will add 7-10 years to the life of the bus lane.

The hole in the parking lot is not as big of a problem as originally thought.

Sprinkler system in Section A – dropping actual heads, piping in place (two weeks ahead of schedule).

Problem handing sections over to the school for cleaning.

Doors are not until later in the project. Can seal now with plastic.

Discussion of night cleaning crews at crunch time.

Steel wrap around at High School another week.

Office furniture arriving, office is ready.

Middle School

Waiting for Nugent to start the detention pond.

New gym is coming along, not top priority. Classrooms need to be done.

Two story addition coming nicely.

Tile finished downstairs.

Starting hallway and finishing classrooms, then will move into the main entry and into the cafeteria.

Second story – hanging fixtures. Very close to being done. Ready to start dropping tile.

Windows outside – ahead of schedule.

East side masonry – saving that for the last.

First floor west wide 54 addition – windows in not for about another week.

2007 addition – 2<sup>nd</sup> floor will be done first in a week and a half.

1994 addition will be available Monday of next week.

Discussion was held regarding the “what ifs” should the buildings not be complete for the opening of school. There will be continual monitoring of the progress.

Old Business None

New Business

Renewal of School Treas. Bond Moved by Martin, seconded by Dodge to approve the renewal of the School Treasurer’s Bond with Travelers Casualty and Surety Company as presented. Ayes: Martin, Dodge, Mallaney, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve For Extensions & Statements of Completion of Health/Life Safety Amend. Moved by Nelson, seconded by Martin to approve the applications for health/life safety extension and statements of completion as presented. Ayes: Nelson, Martin, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Health/Life Safety Amend.

Approve Purchase of 2005 Ford Cargo Van Moved by Mallaney, seconded by Preston to approve the purchase of a 2005 Ford #E-150 Cargo van (VIN #IFTRE14WX5HA58574) from Dralle Manteno in the amount of \$15,433.48 Ayes: Mallaney, Preston, Dodge, Martin, Nelson and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Three Rivers Division Rep. Moved by Stauffenberg, seconded by Martin to nominate Jon Toepper as the Board’s Three Rivers Governing Board Representative. Voice vote – all ayes – six (6). Nays – none (0). Motion carried.

Approve Replacement Of Engine in Bus #22 Moved by Nelson, seconded by Martin to award a replacement engine for bus #22 by J. Merle Jones for \$9,488.50. Ayes: Nelson, Martin, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Resolution Partially Abating the WC Fund And Authorize Tsf. From WC to SC Moved by Mallaney, seconded by Nelson to approve the resolution partially abating the working cash fund whereby authorizing a permanent transfer of \$4,306,933.64 from the Working Cash Fund to the Site and Construction Fund as presented. Ayes: Mallaney, Nelson Dodge, Martin, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Resolution Partially Abating the WC Fund & Authorize Tsf. From SC to BI Moved by Martin, seconded by Dodge to approve the resolution partially abating the working cash fund whereby authorizing a permanent transfer of \$379,899.61 from the Working Cash Fund to the Bond and Interest Fund as presented. Ayes: Martin, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Amended Budget FY 07 Moved by Nelson, seconded by Preston to approve the amended budget as presented. Ayes: Nelson, Preston, Dodge, Mallaney, Martin and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve HS CO 10-5 Electrical Moved by Martin, seconded by Dodge to approve the High School Electrical change Order Number 10-5 in the amount of \$5,035.70 to Ruder Electric as presented. Ayes: Martin, Dodge, Mallaney, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve MS CO 7-2 Window Moved by Martin, seconded by Mallaney to approve Middle School window change order number 7-2 for a credit of \$103.00 from Replacement Window Systems as presented. Ayes: Martin, Mallaney, Dodge, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Corrected Change Orders – Asbestos Abatement – No action.

Approve MS CO 12-2 Metal Studs/ Drywall Moved by Nelson, seconded by Martin to approve Middle School change order number 12-2 in the amount of \$1,650.00 to Cunnings and Cunnings as presented. Ayes: Nelson, Martin, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve MS CO 4A-2 General Work and Stauffenberg – six (6). Nays – none (0). Motion carried.

Moved by Dodge, seconded by Nelson to approve Middle School general work change order number 4A-2 in the amount of \$588.0 to Piggush & Simoneau as presented. Ayes: Dodge, Nelson, Mallaney, Martin, Preston.

Approve MS CO 12-3 Metal Studs/ Drywall

Moved by Nelson, seconded by Martin to approve Middle School change order number 12-3 for a credit of \$165.00 from Cunnings & Cunnings as presented. Ayes: Nelson, Martin, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve MS CO 12-1 Metal Studs/ Drywall

Moved by Martin, seconded by Stauffenberg to approve Middle School change order number 12-1 in the amount of \$53,800.89 to Cunnings & Cunnings as presented. Ayes: Martin, Stauffenberg, Dodge, Mallaney, Nelson and Preston – six (6). Nays – none (0). Motion carried.

Approve MS CO 9-1 HVAC

Moved by Nelson, seconded by Dodge to approve Middle School change order number 9-1 in the amount of \$648.33 to Amber Mechanical as presented. Ayes: Nelson, Dodge, Mallaney, Martin, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Health Ins. Renewal

Moved by Mallaney, seconded by Dodge to approve Personal Care as the district's health insurance provider for its HMO and PPO plans as presented. Ayes: Mallaney, Dodge, Martin, Nelson, Preston and Stauffenberg - six (6). Nays – none (0). Motion carried.

Approve Kankakee Area Special Ed Coop Budget

Moved by Nelson, seconded by Martin to approve the Kankakee Area Special Education Cooperative budget as presented. Ayes: Nelson, Martin, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve Surplus Equipment

Moved by Martin, seconded by Nelson to declare as surplus the equipment list as presented. Ayes: Martin, Nelson, Dodge, Mallaney, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Approve KelData, Inc. Take Out Proposal

Moved by Dodge, seconded by Martin to approve the KelData, Inc. take-out proposal as presented. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.

Approve CO 1-2 For Project 06019-02 Locker/Stage Addition  
Moved by Mallaney, seconded by Dodge to approve change order 1-2 in the amount of \$4,255.11 to Kevin Nugent Construction as presented.  
Ayes: Mallaney, Dodge, Martin, Nelson, Preston and Stauffenberg – six (6). Nays – none (0). Motion carried.

Adjourn To Executive Session  
Moved by Dodge, seconded by Martin to adjourn to Executive Session for the purpose of the discussion of purchase of real property for the use of the School District according to the Open Meetings Act.  
Ayes: Dodge, Martin, Mallaney, Nelson, Preston and Stauffenberg – six (6). Nays - none (0). Motion carried. Open Session ended at 7:40p.m.

Return To Open Session  
Moved by Preston, seconded by Martin to return to Open Session at 8:12 p.m. Ayes: Preston, Martin, Dodge, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.

Adjournment  
Moved by Martin, seconded by Stauffenberg to adjourn the meeting. Voice vote. All ayes – six (6). Nays – none (0). Motion carried. The meeting ended at 8:13 p.m.

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Board President, Mark Stauffenberg

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Board Secretary, Pat Mallaney

MKS/PM/df